

The **Music Ministry Director** serves in a part-time (approximately 10 hours per week) capacity to oversee a ministry that develops and prepares the adult sanctuary choir for their active participation and leadership in sanctuary worship services by building a music ministry that fulfills Aldersgate United Methodist Church's mission and values. Responsibilities include: develop a sanctuary choir program firmly rooted in United Methodist doctrine and theology; lead weekly choir rehearsals; communicate regularly and effectively via email and phone calls with choir members; seek to recruit potential choir members; maintain the music library; attend staff meetings twice a month; select music (anthems, hymns, responses, special music, etc.) for worship services (Sunday mornings and for special worship services such as Christmas Eve, Holy Week, Ash Wednesday, etc) in collaboration with the clergy to follow the liturgical calendar and theme, and submit to office administrator several weeks in advance; work collaboratively with the church organist in selecting music and by sharing musical selections several weeks in advance; schedule and recruit A/V technicians for worship services; coordinate musical needs with the slide creator (contracted staff member) and A/V technicians (volunteer church members); other responsibilities as designated by the clergy or the Staff-Parish Relations Committee.

There is an option to expand the Music Ministry Director position to include leadership of the handbell choir, praise and worship team, children's choir, and youth choir.

Special Talents and Skills Preferred: A goal-oriented individual who possesses the following traits: maturity, organization, self-starter capabilities, a warm personality, strong communication skills, motivation, and the ability to meet deadlines.

Bachelor degree in music or equivalent experience. Successful experience in music ministry in a Christian congregation or a willingness to learn and grow. Understanding of United Methodist Doctrine and Theology.

If you are interested in this position, please send your resume to sprc@aldersgateshelby.com